|  |  |
| --- | --- |
| Last updated:  | 24/04/2025 |

**JOB DESCRIPTION**

|  |  |
| --- | --- |
| Post title: |  **Professor of Economics** |
| Standard Occupation Code: (UKVI SOC CODE) | 2311- Higher education teaching professional |
| School/Department: | School of Economic, Social & Political Sciences (ESPS) / Department of Economics |
| Faculty: | Faculty of Social Sciences (FSS) |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 7 |
| \*ERE category: | Balanced portfolio |
| Posts responsible to: | Head of Department, EconomicsHead of School, School of Economic, Social & Political Sciences |
| Posts responsible for: |  |
| Post base: | Office-based |

|  |
| --- |
| Job purpose |
| To provide effective leadership in research, education, and knowledge exchange. To undertake research and develop grant applications in line with the School/Department research strategy, to teach at undergraduate and postgraduate level, and to undertake leadership, management and engagement activities. To support and enhance the external reputation of the Department through professional activities. |

| Key accountabilities/primary responsibilities | % Time |
| --- | --- |
|  | Contribute to the development of teaching and learning activities of the School/Department. Deliver teaching of the highest quality across a range of modules and to all levels, through lectures, tutorials, practicals and seminars.  | 25 % |
|  | Plan and develop innovative research proposals, projects and major grant applications as self-contained items or as part of a broader programme. Participate in University-wide and multi-institution groups developing large, disciplinary and interdisciplinary funding bids. | 15 % |
|  | Directly supervise students, providing expert advice on learning best practice and helping with learning problems. Identify the learning needs of students and define learning objectives. Promote the use of appropriate media to support student learning. Set and mark coursework and exams, providing constructive feedback to students.  | 15 % |
|  | Contribute to the efficient management and administration of the School/Department by performing significant leadership and administrative duties and by taking on appropriate School/Department/Faculty roles. | 15 % |
|  | Plan and coordinate a research programme in an area of Economics. Manage the application of a range of research methodologies, approaches and techniques appropriate to the type of research being pursued. Write-up findings for publication in leading national and international journals. | 10 % |
|  | Provide research leadership, supporting and contributing to the research strategy of the Department. Enhance the external reputation of the department, through national and international activities in relation to research, education, and knowledge exchange.  | 5 % |
|  | Develop and sustain a national and international reputation for research and the enhancement of learning and teaching practice by the regular dissemination of findings through leading peer-reviewed publications, presenting research at major conferences, or exhibiting work at other appropriate events.  | 5 % |
|  | Undertake ‘knowledge exchange’ activities such as the dissemination of research findings to stakeholders (such as policymakers or media) or co-production of research with external partners. | 5 % |
|  | Any other duties as allocated by the line manager following consultation with the post holder. | 5 % |

| Internal and external relationships |
| --- |
| The post holder will work closely with academic and administrative staff in the Department and the School to ensure the smooth and efficient delivery of teaching, promote research, and develop grant applications.The post holder will work with colleagues in the Department to ensure the smooth and efficient delivery of education to students and promote effective learning.The post holder will liaise with academic staff in other institutions to facilitate the development of research and education links.The post holder will be a member of the Programme Board and Examination Board and of such Faculty and University committees relevant to their administrative duties. New appointees will be assigned a senior colleague to guide their development and aid their integration into the School, Faculty and University.  |

| Special Requirements |
| --- |
| To attend national and international conferences for the purpose of disseminating research results. |

**PERSON SPECIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge and experience | PhD or equivalent professional qualifications and experience in EconomicsWell-established national and international reputation in EconomicsExtensive track record of teaching at undergraduate and postgraduate levelExperience of research supervisionExtensive track record of published research in leading peer-reviewed journalsTrack record of contributing to Knowledge Exchange and Enterprise | Teaching qualification (PCAP or equivalent)Membership of Higher Education Academy Extensive track record of developing and disseminating successful learning approachesInvolvement in national and international events | Application materials, interview and references |
| Planning and organising | Proven ability to plan and shape the direction of an area of research and teaching activity, ensuring plans complement broader research and education strategyProven ability to develop innovative research proposals and attract major research fundingProven ability to plan, manage, organise and assess own teaching contributionsProven ability in the design of course units, curriculum development and new teaching approaches in the School/Department, taking primary responsibility for their quality | Able to build research/teaching teams Able to contribute to the development of research and teaching policy within the School/Department | Application materials, interview and references |
| Problem solving and initiative | Able to develop significant new concepts and original ideas within own field  |  | Application materials, interview and references |
| Management and teamwork | Able to mentor, manage, motivate and coordinate teaching/research teams, delegating effectivelyProven ability to manage and deliver own course units and team-taught course units Proven ability to coach, advise and support others (staff and students) on learning and teaching issuesAble to foster and develop good relationships between own School/Department and the rest of the university. Able to contribute to the running of the School/Department by managing significant School/Department processesAble to monitor and manage resources and budgetsWork effectively in a team, understanding the strengths and weaknesses of others to help teamwork development | Able to work proactively with senior colleagues to develop cross-School/Department and institution cooperation and effectiveness | Application materials, interview and references |
| Communicating and influencing | Ability to communicate clearly, both orally and in writing.Able to engage counselling skills and pastoral care, where appropriateAble to persuade and influence at all levels in order to foster and maintain relationships, resolving tensions/difficulties as they arise  | Able to provide expert guidance to colleagues in own team, other work areas and institutions to develop understanding and resolve complex problemsAble to negotiate for the School/Department on key issuesAble to develop and lead key communications strategies | Application materials, interview and references |
| Other skills and behaviours | Track record of enhancing Equality, Diversity and Inclusion principles and practices |  | Application materials, interview and references |
| Special requirements | Nil |  |  |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

|  |  |
| --- | --- |
| [x]  Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| [ ]  No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

|  |  |  |  |
| --- | --- | --- | --- |
| **ENVIRONMENTAL EXPOSURES** | **Occasionally** (<30% of time) | **Frequently**(30-60% of time) | **Constantly**(> 60% of time) |
| Outside work  |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation  |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** |
| ## Food handling  |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV)  |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers)  |  |  |  |
| **PHYSICAL ABILITIES** |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** |
| Face to face contact with public |  |  |  |
| Lone working |  |  |  |
| ## Shift work/night work/on call duties  |  |  |  |